

**Snapshot: Landscape Architecture Laws
Continuing Education Requirements
1-26-2012**

| Title/ Practice Act ¹ | CE required ?*** | # CE Hours/ Year | # CE hours carry over | Deems LA CES provider courses as acceptable*** | Due Date (odd/even numbered years for biennial renewal) | Audit Percentage | Online Resources from LA Board Website (beyond statute or regulatory text) | Reciprocity | Public health, safety, welfare issues (PHSW) |
|--|------------------------|---------------------------------|--------------------------|--|---|--|---|---|--|
| AL P | Yes | 16 PDH ¹ | 16 ² PDH | Yes | 1/1 | | | No need to complete state form if meeting comparable requirements in another state. | |
| AK P | Yes | 24 PDH/ 2 years | 12 PDH | Yes | 12/31 (odd years) | 5% | Instructions for meeting CE requirements and the reporting form | CE credits obtained for CE requirements in other states will be accepted if they meet state standards | Must have direct relationship to LA & provide for protection of PHSW |
| AZ P | No ³ | | | | | | | | |
| AR P | Yes | 7 CEU ⁴ | 3.5 CEU | Yes | 12/31 | Reviews each report with power to audit as necessary | Reporting form | Law/regulations do not address reciprocity | |
| CA P | No | | | | | | | | |
| CO P | No | | | | | | | | |
| CT P | Yes | 24 CH ⁵ / 2 years | None | Yes | 7/31 (even years) | | None | CE credits obtained for CE requirements in other states will be accepted if they meet state standards | |

* All Practice Acts have provisions restricting the use of the title "landscape architect" to licensed individuals.

** 'Yes' indicates that there are specific requirements in effect. Those with authority to establish CE requirements are referenced as such.

*** There may be other requirements that must also followed to ensure courses are acceptable, such as specific course subject limitations or requirements.

¹ PDH – Professional Development Hour (50 minutes of instruction)

² Must be earned between 10/15 and 12/31 to carry over

³ AZ Board of Technical Registration statutes empower the board to require evidence it deems necessary to establish the continuing competency of licensees as a condition for renewal. It has not yet established CE requirements.

⁴ CEU – Continuing Education Unit (50 minutes of instruction)

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| DE P | Yes | 20/2 years | None | | 11/1-10/31 is CE period (odd years) | Random – percentage not specified | Application for pre- approval of self-directed CE | Law/regulations do not address reciprocity | Must have direct relationship to LA & contain elements to provide for protection of PHSW |
| DC No law | | | | | | | | | |
| FL P | Yes | 16/ 2 years | None | No | 11/30 (odd years), must report by 9/1 | Not specified | Extensive information , including CE Providers List (includes approved courses), CE Course Approval Application, CE Provider Approval Application Summary of core course requirement on FBC | Law/regulations do not address reciprocity | All courses must be pre- approved by the state board. Must include 2 hr course on the Florida Building Code; 2 hr course on FL laws affecting practice |
| GA P | Yes | 12 CH/2 years | Not specified | | 12/31 (even years) | Not specified | None | Law/regulations do not address reciprocity | No subject matter specified |
| HI P | No | | | | | | | | |
| ID P | No ⁶ | | | | | | | | |
| IL T | No ⁷ | | | | | | | | |
| IN P | Yes | 24 CH/2 years | None | Yes | 12/1 (odd) | 1-10% | None | Allows board to accept credit through courses accepted for CE in other states. | At least 16 CH related to PHSW issues |

⁵ CH – Contact Hour (50 minutes of instruction)

⁶ 2003 law authorizes the board to promulgate continuing education requirements, but it has not yet done so.

⁷ 2009 law authorizes the board to promulgate rules for CE requirements, but the board has not finalized requirements.

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|---------------------------|----------------------|---------------------|--------------------------|---|---|---|---|--|---|
| IA P | Yes | 24 CH/2 years | None | Yes | 6/30 (can be either odd or even years) | Not specified | None | Deems compliance if the licensee resides in another state having CE requirements and meets those requirements | All CH must be in PHSW subjects |
| KS P | Yes | 30 PDH/ 2 years | 30 PDH | Yes | 12/31 (last name A-L=even; last name M-Z=odd years) | | Substantial information , including FAQ, a computation of credit table, forms, documentation guidelines and the schedule for reporting CE | Deems compliance if the licensee resides and is licensed in another state having CE requirements and meets those requirements | |
| KY P | Yes | 15 CLH ⁸ | 15 CLH (no tours) | Yes | 6/30 | 5-15% | Reporting forms ; course approval forms; list of approved courses | Deems compliance if the licensee is registered in another state and has met the equal or more stringent standards | No subject matter specified |
| LA P | Yes | 8 CH ⁹ | 4 CH | Yes | 1/31 | Random or cross- section No % specified | Certification form | Law/regulations do not address reciprocity | All credits must be related to PHSW |
| ME T | No | | | | | | | | |
| MD P | No | | | | | | | | |
| MA T | No | | | | | | | | |
| MI P | No ¹⁰ | | | | | | | | |

⁸ CLH – Clock Hour (50 minutes of instruction)

⁹ CH – Credit Hour (50 minutes of instruction)

¹⁰ 2009 law authorizes the board to promulgate continuing education requirements, but it has not yet done so.

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|---------------------------|----------------------|---------------------|--------------------------|--|---|--|---|--|---|
| MN P | Yes | 24 PDH/ 2 years | 12 PDH | | 6/30 (even) | Not specified | Substantial summary of provisions, CE Assessment Form to help determine the programs that will satisfy the law, a checklist, and a form to request exemption from CE | Deems compliance if the licensee is licensed in another state and has met requirements found acceptable by the board; licensee is still bound by record keeping requirements. | All PDH must directly benefit the PHSW |
| MS P | Yes | 24 CEU/ 2 years | 6 CEU | Yes | 12/31 (odd years) | Reviews each report with power to audit as necessary | None | Law/regulations do not address reciprocity | All CEU must be in the study of PHSW issues |
| MO P | Yes ¹¹ | 24 CEU/ 2 years | 12 CEU | Yes | 12/31 | Random No % specified | Fact sheet Reporting form | Deems compliance if the licensee has active license in another jurisdiction with substantially equivalent requirements | 16 CEU must be in the study of PHSW issues |
| MT P | No ¹² | | | | | | | | |
| NE P | Yes | 15 CH | | Yes | 12/31 | | Resource list of CE offerings | Law/regulations do not address reciprocity | No subject matter specified |
| NV P | No ¹³ | | | | | | | | |
| NH P | Yes | 30/ 2 years | 15 | Yes | Birth date | 5% | None | Laws/regulations do not address reciprocity | No subject matter specified |

¹¹ Requirements go into effect with 12/31/2010 renewal. Licensees who begin their renewal period in an odd-numbered year must meet requirements between 1/1/2010 and 12/31/2011.

¹² General licensing statute authorizes the board to require licensees to participate in flexible, cost-efficient, effective and geographically accessible continuing education. The board has not yet established any requirements.

¹³ 2001 law authorizes the board to promulgate continuing education requirements, but it has not yet done so.

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|---------------------------|----------------------|---------------------|--------------------------|--|---|---------------------|--|--|---|
| NJ P | Yes | 24/ 2 years | None | | 5/30 (even years) | | None | Licenses must submit proof that primary practice is in other state with CE, that the other state requires review & approval of CE substantially equal to the requirements imposed by NJ, and demonstrate completion of CE requirements in that state | Indicates that "suitable" programs include only subjects tested by the LARE |
| NM P | Yes | 30 CH/ 2 years | None | Yes | 7/1 (odd years) | | CE Log | Law/regulations do not address reciprocity | No HSW requirement. Hours must be relevant to the design professions that are recognized as landscape architects, engineers, and architects. Allows for business & self-improvement subjects. |
| NY P | Yes | 36/ 3 years | None | Yes | | | Substantial details regarding the requirements, including a list of approved providers and subject matter permitted under HSW | Laws/regulations do not address reciprocity | 24 hours must be in areas of PHSW as defined |
| NC P | Yes | 10 CH | Not specified | No | 6/30 | | Includes CE course schedule and CE activity approval form , HSW definition , CE guidelines and definitions | Law/regulations do not address reciprocity | Must have elements that will enhance the PHSW, using the statutory definition of landscape architecture |
| ND P | No | | | | | | | | |

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|-----------------------------|------------------------|-----------------------------------|--------------------------|---|---|---------------------|---|---|--|
| OH P | Yes | 24 CH/ 2 years | Not specified | Yes | 10/31 (odd) | Not specified | Substantial information , including Q&A, CE log form; CE provider guidelines; application for exemption | Licenses are exempt if licensed in another jurisdiction with CE and has met those requirements. Only applies if that jurisdiction provides reciprocity for OH licensees. Licensee may submit evidence of completion of CE in another jurisdiction in subject matter required by Ohio. The licensee will receive 1 CH of credit for each hour reported to another jurisdiction. | 16 hours must relate to PHSW, as defined. |
| OK P | Yes | 24 CEU ¹⁴ / 2 years | 4 CEU | Yes | 6/30 (can be either odd or even years) | | Licenses can file CEU info online with renewal application. | Licenses by reciprocity are exempt from CE if the licensee's resident state's CE requirements are equal to, or exceed, the OK law. Licensee must certify that the OK standards have been met & provide substantiation when audited. | All CEU must related to PHSW |
| OR P | Yes | 12 PDH | 12 PDH | Yes | | | CE Log form | Law/regulations do not address reciprocity | At least 9 PDH must address PHSW issues (defined as relating to LARE subjects) |

¹⁴ CEU – Continuing Education Unit (one contact hour or 50 minutes of instruction)

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|---------------------------|----------------------|----------------------------------|--------------------------|--|---|----------------------------|---|--|--|
| PA P | Yes | 24 ¹⁵ CLH/ 2 years | | Yes | 5/31 (odd years) | Random Not specified | Under licensure information , forms are available for provider application for CE course approval, and licensee application for approval of CE course | Law/regulations do not address reciprocity | |
| RI P | No ¹⁶ | | | | | | | | |
| SC P | Yes ¹⁷ | 20 CE hours/ 2 years | 10 CE hours | Yes | 1/31 (odd) | | None | Law/regulations do not address reciprocity | 15 CE hours must directly address PHSW as defined |
| SD P | Yes | 30 PDH/ 2 years | 15 PDH | | No standard expiration/renewal date for licenses | Random Not Specified | Includes detailed information regarding CE criteria, PDH log | Must be licensed in state of residence that has CE and must have met the requirements of that state w/in 13 months immediately preceding renewal in SD | No subject matter specified |
| TN P | Yes | 24 PDH/ 2 years | 12 PDH | Yes | 12/31 (can be either odd or even years) | 5% | Includes detailed information regarding CE requirements, plus the form for the summary log of PDH earned that is required upon audit; providers that are typically accepted, board policy on CE delineates acceptable subject matter for CE | Deems compliance if the licensee has active license in another jurisdiction that requires CE and the licensee has met those requirements | A majority of PDHs should address PHSW issues and technical competency |

¹⁵ The requirement was increased to 24 clock hours/biennium, effective for the period of June 1, 2011-May 31, 2013 period (due upon renewal June 1, 2013).

¹⁶ Licensing statute authorizes the board to promulgate rules for CE requirements, but the board has not yet established any requirements.

¹⁷ Rules are not yet finalized. This information reflects the current proposal, which would require 10 hours to be completed by the 2013 renewal and 20 hours in 2015 and subsequent renewals.

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|---------------------------|----------------------|---------------------------------------|--------------------------|--|---|---------------------|--|--|---|
| TX P | Yes | 8 CEPH ¹⁸ | 8 CEPH | Yes | Birth date | | Includes detailed information regarding CE, plus a list of potential CE resources (links to ASLA & TXASLA are included), and the form for the CEPH log | Deems compliance if the licensee has active license in another jurisdiction with substantially equivalent requirements | All CEPH must include the study of relevant technical & professional subjects pertinent to PHSW. 1 CEPH must be related to barrier-free design; 1 CEPH must be related to sustainable or energy-efficient design. |
| UT P | Yes ¹⁹ | 16 CH/ 2 years | 8 CH | Yes | 5/31 (even) | | None | Law/regulations do not address reciprocity | All CH must be related to topics involving the HSW and the ethical standards of landscape architectural practice |
| VT P | No | | | | | | | | |
| VA P | Yes | 16 CECH ²⁰ / 2 years | None | Yes | July 1 | | None | Law/regulations do not address reciprocity | Does not require link to HSW |
| WA P | Yes | 24 PDH/ 2 years | 12 PDH | Yes | Birthdate | 5-15% | Detailed information , including a worksheet to track activities | Law/regulations do not address reciprocity | 18 PDH must address PHSW issues |
| WV P | Yes | 8 PDH | 8 PDH | Yes | 6/30 | 10% | None | Law/regulations do not address reciprocity | 6 PDHs must directly address PHSW issues |
| WI P | Yes ²¹ | 24 CEH/ 2 years | None | Yes | 8/1 (even) | Random | None | Deems compliance for CE obtained in another jurisdiction if substantially equivalent | 16 CEH must relate to PHSW as defined. |

¹⁸ CEPH = Continuing Education Program Hours (50 minutes of course time)

¹⁹ Effective with the May 31, 2014 renewal.

²⁰ CECH = Continuing Education Credit Hour (50 minutes of instruction)

²¹ Effective with the August 1, 2012 renewal

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|-----------------------------|---|---|--------------------------|--|---|---------------------|--|---|--|
| WY P | Yes | 16 PDU/ 2 years | | Yes | 12/31 (can be odd/ even years) | | None | Deems compliance if the licensee has active license in another jurisdiction with substantially equivalent requirements | All PDU must be in PHSW subjects |
| Total²² | 34 states require CE | Average = 11.38 hours/year | | 27 states plus British Columbia accept LA CES courses | | | | 17 states specify reciprocity procedures | 22 states tie at least part of CE requirements to PHSW issues |

²² Totals do not include states that have not finalized regulations implementing continuing education requirements.